

Communication with Fledglings



MCAS

Payments under school trips/clubs

- Gymnastics
- Forest School
- Trips

Forms

- New starter documents, e.g. consents, parental agreement, etc.
- Updating details via registration form
- 2-Year-Old Checks
- 30 HPW entitlement
- Transfer forms for school
- Questionnaires
- Alteration of Hours
- Home/play visits

Emails

- Invoices – sent monthly
- Statements – termly EYE statements
- General information & newsletters

Tapestry



Tapestry is an online development journey used for the following:

- Nursery staff and keyworkers upload photos and descriptions of the activities the children are enjoying in Fledglings.
- Termly keyworker statements
- Recording of accident forms
- Staff record their holiday activities
- Parents are encouraged to share any photos or information about their child, such as developments, holiday activities, hobbies, etc.
- Book of the week is put on with a link to Youtube to share with your child.
- Please like any posts we put on to acknowledge they have been read.

Emails

Staff email addresses below:

Rebecca: r.batten@cslprimary.co.uk

Andrea: a.medin@cslprimary.co.uk

Lucy: l.bull@cslprimary.co.uk

Lucia: lucia.march@cslprimary.co.uk

Lana: l.wright@cslprimary.co.uk

Please be aware that staff do not monitor their emails during session due to teaching the children. Staff may also not reply to emails on the same day, however they will endeavour to respond as soon as possible.

If you have any concerns about SEND please speak/ email your child's keyworker.